

22 August 2016

<b>Committee</b>	Executive
<b>Date</b>	Wednesday, 31 August 2016
<b>Time of Meeting</b>	2:00 pm
<b>Venue</b>	Committee Room 1

**ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND**



**for Sara J Freckleton  
Borough Solicitor**

<b>Agenda</b>
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**1. ANNOUNCEMENTS**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (staff should proceed to their usual assembly point). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

**2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and advise of any substitutions.



	Item	Page(s)
<b>3.</b>	<b>DECLARATIONS OF INTEREST</b>	
	<p>Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.</p>	
<b>4.</b>	<b>MINUTES</b>	1 - 7
	<p>To approve the Minutes of the meeting held on 13 July 2016.</p>	
<b>5.</b>	<b>ITEMS FROM MEMBERS OF THE PUBLIC</b>	
	<p>To receive any questions, deputations or petitions submitted under Rule of Procedure 12.</p>	
	<p><i>(The deadline for public participation submissions for this meeting is 24 August 2016).</i></p>	
<b>6.</b>	<b>EXECUTIVE COMMITTEE FORWARD PLAN</b>	8 - 12
	<p>To consider the Committee's Forward Plan.</p>	
<b>7.</b>	<b>FINANCIAL UPDATE - QUARTER ONE PERFORMANCE</b>	13 - 20
	<p>To consider and scrutinise the Council's financial performance information for the first quarter of 2016/17.</p>	
<b>8.</b>	<b>CEMETERY PROVISION IN TEWKESBURY TOWN</b>	21 - 25
	<p>To agree a solution for the provision of cemetery facilities within Tewkesbury town.</p>	
<b>9.</b>	<b>DESIGNATION OF NEIGHBOURHOOD PLAN AREAS: THE LEIGH AND STOKE ORCHARD &amp; TREDINGTON</b>	26 - 32
	<p>To consider the designation of two Neighbourhood Plan Areas covering the Parishes of The Leigh; and Stoke Orchard and Tredington combined.</p>	
<b>10.</b>	<b>STREET NAMING AND NUMBERING</b>	To Follow
	<p>To consider aligning the Street Naming and Numbering charging system between Tewkesbury and Cheltenham Borough Councils and to make recommendations to Council to achieve this.</p>	
<b>11.</b>	<b>SEPARATE BUSINESS</b>	
	<p>The Chairman will move the adoption of the following resolution:</p>	
	<p>That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.</p>	

Item	Page(s)
<b>12. SEPARATE MINUTES</b>	33 - 35
To approve the separate Minutes of the meeting of the Committee held on 13 July 2016.	
<b>13. SENIOR MANAGEMENT REVIEW</b>	36 - 56
<i>(Exempt –Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to any individual)</i>	
To consider and make a recommendation to Council on the proposals for a senior management restructure.	

<p align="center"><b>DATE OF NEXT MEETING</b>  <b>WEDNESDAY, 12 OCTOBER 2016</b></p>	
<p align="center"><b>COUNCILLORS CONSTITUTING COMMITTEE</b></p>	
<p>Councillors: R E Allen, Mrs K J Berry, R A Bird, D M M Davies, M Dean, Mrs E J MacTiernan, J R Mason, R J E Vines (Chair) and D J Waters (Vice-Chair)</p>	

### **Substitution Arrangements**

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

### **Recording of Meetings**

Please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.